

## MINUTES

September 21, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 21st day of September, 2009, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, Brenda Wakeman, Peggy Laizure, James Tyree, Joe Lester, Deborah VanWye and Denise Ellison.

Rusty Sullivan moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of September 14, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1436 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt).

The bid term will be from October 10, 2009 thru February 9, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>					
<b>List of Individual Bidders</b>					
	<b>Blaco Construction, LLC</b>	<b>Silver Star Construction</b>	<b>T.J. Campbell Construction Co.</b>	<b>Haskell Lemon Construction Co.</b>	
BID: <b>#HWY-1436</b>					
DEPT: Co. Commissioners					
DATE OPENED: 9-21-09					
	1	2	3	4	
<b>List of Individual Items</b>					<b>Awarded To:</b>
Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt).					Tabled on 9-21-09
The bid term will be from October 10, 2009 through February 9, 2010.					
Notice required by bidding vendor:	14	10 days	4 days	7 days	
Will deliver and start construction:	14	10 days	4 days	14 days	
Vendor's Statement:	500 ton minimum any single purchase order	Min. order per location is 750 tons per day.	Minimum order of 500 tons	Minimum project 500 tons	
Contact Person:	Denver Saxton	Craig Parker	O'Flynn Sewell	Linuel Graddy	
Title:	Member	Vice President	Vice President	Vice President of Const.	
Address	7700 NW 3rd St. OKC, OK 73127	2401 S. Broadway Moore, OK 73160	PO Box 15129 OKC, OK 73155	PO Box 75608 OKC, OK 73147	
Telephone Number:	405-973-8266	405-793-1725	405-672-6768 x122	405-947-6069	
Fax Number:	405-787-4766	405-793-9989	405-672-9890	405-947-6068	
Business Relationship Affidavit:	Yes	Yes	Yes	Yes	
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	Yes	
PA-102(1982)					

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to award County Bid # HWY-1435 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners, where the low bid was not accepted there is an explanation on the bid summary. The bid term will be from September 22, 2009 thru January 21, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve payment for Invoice #1006 received from Pottawatomie County Public Safety Center for housing inmates for the month of August, 2009 in the amount of \$34,560.00.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Agreement between Cleveland County District #2 and Spring House Water to provide drinking water and cooler. Price per bottle \$5.45 and rental rate for machine is \$10.00. Agreement will be in effect from September 21, 2009 through September 20, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to table the discussion, consideration, and/or action to approve the Client Automatic Service Agreement between the Cleveland County Health Department and Shred-It for document destruction services for the Norman office. Charge is \$7.35 per security console - \$89.25 minimum per service. Service will be every two weeks. The Agreement will remain in force for 3 years, unless a new agreement is signed by both parties. Agreement will automatically renew for additional one-year terms unless terminated by either party, by written notice, at least 30-days prior to the expiration.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to table the discussion, consideration, and/or action to approve the Client Automatic Service Agreement between the Cleveland County Health Department and Shred-It for document destruction services for the Moore office. Charge is \$7.35 per security console - \$89.25 minimum per service. Service will be every four weeks. The Agreement will remain in force for 3 years, unless a new agreement is signed by both parties. Agreement will automatically renew for additional one-year terms unless terminated by either party, by written notice, at least 30-days prior to the expiration.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the August, 2009 monthly report of Shari Kinney, Health Department.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$32,389.25.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations:

a. Sheriff's Service Fee Fund	\$	58,737.18
b. Sheriff's Commissary Fee Fund		4,688.48
c. Sheriff's Courthouse Security Service Fee Fund		3,664.62
d. Sheriff's Jail Fund		6,342.37
e. Sheriff's Revolving Fund		15,318.00

f. Sheriff's Federal Share Revenue Fund	3,920.40
g. Sheriff's Property Forfeiture Fund	20,570.03
h. Treasurer's Certification Fee Fund	5,335.00
i. County Clerk's Lien Fee Fund	2,315.48
j. County Clerk's Preservation Fee Fund	27,279.57
k. Court Clerk's Revolving Fund	12,214.16
l. Fair Board Fund	10,100.00
m. Bridge Capital Improvement	98.79
n. Highway Unrestricted	647,539.44
o. Commissioner's Building Fund	98.66
p. Assessor's Revolving Fund	639.39
q. Child Abuse Prevention Fund	375.50
r. D.A. Incarceration Costs Fund	302.56
s. Street Crimes Impact Task Force Fund	30,000.00
t. Sales Tax Fund	560,903.49
u. S.T.O.P. Violence Against Women Grant Fund	3,500.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

a. General Fund		
10-1694 – B3	Leon's Plumbing Heat & Air	\$5,210.00
10-1713 – SM2	Palace Auto	1,000.00
10-1724 – B1C	Board of Test for Alcohol & Drug	450.00
10-1743 – SM2	Carrier Corporation	3,000.00
10-1762 – B2A	Security Bankcard Center	3,000.00
b. Highway Fund		
10-1703 – T2A	All Season Electric	\$4,600.00
10-1704 – T2A	All Season Electric	2,600.00
10-1728 – T2A	Hercules Tire Sales	1,500.00
10-1730 – T2A	Maxwell Supply	500.00
10-1731 – T2A	Forest Lumber Company	750.00
10-1733 – T2A	Wayest Safety	800.00
10-1736 – T2A	O'Reilly Automotive	1,500.00
10-1749 – T2A	P & K Equipment	1,500.00
10-1753 – T2A	Dub Ross	1,500.00
10-1755 – T2A	RoadSafe Traffic Systems	300.00
10-1756 – T2A	KSM Exchange	1,500.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0453 – B2A	10-0267 – T2A
10-0460 – B2A	10-0312 – T2A
	10-0333 – T2A
10-1036 – CFBC2	10-0694 – T2A
	10-0925 – T2A

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 658,815.40
b. Highway Fund	145,298.46
c. Health Fund	19,619.19
d. Sheriff Service Fee Fund	2,493.17
e. Sheriff Jail Fund	59.99
f. Sheriff Commissary Fund	2,717.52
g. Sheriff Revolving Fund	7,467.74
h. County Clerk Preservation Fund	10,547.51
i. STOP Violence Against Women Fund	1,945.76

FY 08/09

a. General Fund	\$ 6,956.75
-----------------	-------------

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

(Clerk's Note: Amended Agenda was posted on 9-19-09 @ 10:59 a.m.)